



## **ABBS Hostel Rules & Regulations**

### **RULES AND REGULATIONS AT HOSTEL STRICTLY TO BE FOLLOWED BY THE RESIDENT STUDENTS**

1. Students should not stay out after **6PM** (Girls) & **8PM** (Boys). Students who wish to stay out beyond the above timings should obtain permission from Hostel In-charge in writing, any one staying out thereafter will not be allowed to enter the hostel premises and shall be marked as absent. **Going for the night show movies is strictly prohibited.** Weekends, i.e. Saturday and Sunday students are allowed to be out till **8PM**(Girls) **9PM**(Boys).
2. Visitors, Family Members and Friends are not permitted to stay in the hostel premises. No outsider including parents is allowed inside the students' room. **No visitors are permitted after 7.30PM.**
3. The Hostel staff **can inspect the rooms** at any given point of time irrespective of day or night. All residents are expected to keep their room and common areas clean & tidy.
4. **Students are responsible** for the furniture and fittings given, any damage caused to them due to students own fault or negligence, has to be replaced by the students themselves.
5. **Misuse of the hostel facilities will not be tolerated.** It applies to Scribbling, Spitting and/or sticking posters on the walls and such other as it may be specified from time to time. Strict disciplinary action would be taken.
6. **Smoking & Drinking**, slang, borrowing & lending, quarrel and arguments, driving without license or without proper documents, impulsive drive, narcotics, accidents; if any of the students is involved in the above mentioned activities, they shall be liable for punishment as per the law of the Government of India. **Chewing of tobacco items, smoking either inside or outside the hostel will not be excused.**

7. **Management can change the room/hostel of any student without any notice to the students or the parents depending upon the observation rule & regulations.**
  
8. Hostel residents should take care of their belongings in the hostel premises. The students are advised not to keep valuables like gold chain, ring, transistors, personal stereo systems, mobile phones, unnecessary cash holding, cameras etc. **Management does not take the responsibility for loss of such or other valuables. STUDENTS ARE REQUIRED TO BE EXTRA – CAREFUL WITH RESPECT TO THEIR MOBILE HANDSETS and of Gadgets.**
  
9. **Hostel Dues and Fees** should be cleared during the end of the month specified at the time of admission thereafter, which **Rs.1000/- per month** shall be charged towards fine.
  
10. The hostel fee **once paid is non refundable** if the resident is leaving the hostel in the middle of the academic year or does not utilize any facilities of hostel allotted to him. Hostel fees have to be paid in full before leaving the hostel at any time. Security Deposit shall be refunded only if full hostel fees paid.
  
11. Parents and students who wish to **withdraw from the hostel** at the end of the year will have to give a written application at least **two months advance** prior to commencement of the next academic year, failing which they have to pay full hostel fee for the commencing academic year. Immediately on the receipt of the application their hostel seat shall be considered vacant for new admission for the new academic year. Students vacating the hostel seat are required to leave the hostel **within one week** from the completion of the final exams.
  
12. **Final year degree and postgraduate** students shall vacate the hostel seat within one week from the date of their completion of the Final year examinations.
  
13. **Cooking & cooking equipment** (e.g.-Hot Plate, Electric Kettles, Heater, Immersion Rod, LPG Stoves) are not allowed within the hostel premises any found using the same within the hostel premises shall be fine Rs.1000/- Drilling, Nailing and other works, which may alter the structure of the hostel, not allowed.
  
14. **House Keeping, Maintenance, Food complaints**, if any, can be written in the register provided with Warden. Complaint of whatsoever nature shall not be entertained, if not written in the complaint register. The registered complaints shall be attended at an earliest.

15. Combined studies with **Non Hostel Students** inside the hostel premises are not permitted.
16. Residents should be considerate towards one another and **refrain from making noise late at night or early in morning**, particularly after **10PM** and before **07AM**.
17. Residents are not expected to be **outside their room** after **10.30PM** as well as chatting on mobile and or landlines after stipulated time i.e. after 11PM.
18. Watching television after **10 PM** is strictly not allowed except on weekends and day before holiday till **12.00AM**.
19. **Pick-up and drop facility** to Airports and Railways station can only be availed on a prior **intimation of 48 hours** and depending upon the availability of the vehicles.
20. Management shall only help in getting the **Railways or Airways tickets** depending upon the availability of the seat at the time of reservation. Students should get their concession form (if any) signed from the principal and attested from the concerned office.
21. **No birthday celebrations after 11PM. The birthday boy/girl will be punished for the same and shall be fined Rs.1000/-.**
22. That the hostel authority shall do its best to **provide normal medical – aid**. Medi-claim insurance is subject to the schedule, rules & regulation of the Insurance Company. Hostel authority shall not be held responsible for any accidents, mishaps, illness, or sickness.
23. **Bringing or ordering food from outside meant to be eaten inside the hostel premises is strictly not permitted.**
24. **Permissions of any nature should be in written format and duly signed by the director, afterwards no explanation/excuse would be entertained.**
25. **Management reserves the right** to introduce, remove, change modify any rules without prior information to Parents as well as the student.
26. The Management reserves the right to take **any disciplinary action** including eviction from the hostel.